



## OSU Cascades Business Administration Degree Advising Guide

Students must complete the OSU University Requirements, OSU Bacc Core, Bus Admin Pre-Core, Business Admin Pro-Core requirements.

### Requirements for College of Business:

In order to take upper-division professional business courses, students must apply to the College of **Business Professional School** during the term in which 100% of pre-business classes are being completed. Students must have a minimum GPA of 2.50, and no grade lower than a C- within the pre-business coursework.

If needed, students may complete an **Early Access to Pro-school Petition (EAP)** for early access to pro-school classes (this form can be used 2 terms maximum). Business students must have a minimum GPA of 2.50, and no grade lower than a C- within the pre-business coursework.

### Eligibility Requirements OSU-Cascades Business Admin Pro-School:

- Current OSU-Cascades Pre-Business major.
- 90 credits by the end of application term (junior standing).
- To be eligible to apply for the Professional School you must have completed, or are registered to complete in the current/application term, all remaining Pre-Business Core requirements.
- If you are a transfer student who has not completed any OSU courses, you must first complete transfer orientation before applying.
- Have grades of C- or better in all Business Degree Program Coursework, including any transfer courses that satisfy business program requirements.
- Have an All-Inclusive Business (AIB) GPA that is equal to or higher than the Eligibility AIB GPA for the major (2.5).
- Have completed, or are registered to complete in the current/application term, all remaining Pre-Business Core requirements (see below).
- To be eligible to be admitted to the Professional School, students must have completed **100% of the pre-business core courses** and have an **AIB of 2.5 or higher**.

While in pre-business, you will be required to complete business curriculum that has changed/new requirements. **Once in Pro-school, you be required to follow the curriculum requirements of the academic year that you enter into Pro-school. For example, it you are admitted into Pro-school winter '18 term of the 18-19 academic year, you will follow the requirements for 18-19, regardless if the requirements for business change in the future.**

- **IMPORTANT:** Pro-school applications will not be processed until grades are completed.

**AIB GPA:** The AIB GPA is your All-Inclusive Business GPA. It consists of grades from all the Business Program Coursework including those taken at OSU and transfer institution.

- If you are in a term in which you are finishing pre-business courses or have two pre-business courses remaining, you may compete an Early Access to Pro-School Petition (EAP). \*\*\*see last page for details\*\*\*

- Students may only re-take a business core course one time (two takes total) unless special approval is given
- If a business core course was first taken at OSU and needs to be retaken, it must be retaken at OSU
- Transfer courses can be repeated at any institution
- An overall 2.50 GPA is required in OSU BA courses, and each course grade must be at least a C-
- Students may only re-take a business core course one time (two takes total) unless special approval is given
- If a business core course was first taken at OSU and needs to be retaken, it must be retaken at OSU
- Transfer courses can be repeated at any institution
- Pro-school applications will not be processed until grades are completed.

Course	Title	Prerequisite Course(s)
BA 160 (3)	B-Engaged	First year only
BA 101 (6)	Business Now	
BA 211 (4)	Financial Accounting	Sophomore standing (SOPH), MTH 111
BA 213 (4)	Managerial Accounting	SOPH, BA 211 w/C-
BA 230 (4)	Legal Enviro. of Business	SOPH
BA 253 (4)	Professional Development	SOPH, BA101, WR11, 17-18
BA 260 (4)	Intro. to Entrepreneurship	SOPH
BA 275 (4)	Foundations of Statistical Inference	SOPH, MTH 241
BA 302 (4)	Business Management Processes	SOPH, BA275
COMM 111 (3) or COMM 218 (3)	111- Public Speaking	
ECON 201 (4)	Intro. to Microeconomics	SOPH, MTH 111 recommended
ECON 202 (4)	Intro. to Macroeconomics	SOPH, MTH 111 recommended
MTH 241 (4)	Calculus for Mgt & Social Science	MTH 111
WR 222 (3) or WR 327 (3)	English Composition or Technical Writing	WR 121

**Pre-requisites are strictly enforced so please plan classes and terms accordingly.**

**Must be admitted to Pro-school or have submitted an Early Access to Pro-school Petition (EAP) to register for Pro-school core classes.**

## 2017-2018

### Pro-School Core (36 cr):

<u>COURSE</u>	<u>COURSE TITLE</u>	<u>PREREQUISITES: <i>Minimum C-</i></u>	<u>CREDITS</u>
BA 347	International Business	ProSchool, Junior, ECON 202	4
BA 352	Managing Indiv & Team Performance	ProSchool, Junior, COMM 111 or 218	4
BA 354	Managing Ethics & Corp/Social Responsibility ( <i>COB WIC course*</i> )	Pro School, Junior, COMM 111 or 218, WR II	4
BA 357	Operations Management	ProSchool, Junior, BA 275	4
BA 360	Intro to Financial Management	ProSchool, Junior, BA 213/215, ECON 201	4
BA 370	Business Info Systems Overview	ProSchool, Junior, BA 302	4
BA 375	Advanced Business Statistics	ProSchool, Junior, BA 275	4
BA 390	Marketing	ProSchool, Junior, ECON 201	4
BA 466	Integrative Strategic Experience	ProSchool, Senior, BA 360, BA 352, BA 357, and BA 390	4

### General Business Option (24 cr)

24 credits of upper-division business courses with at least 12 credits at the 400-level. Below are courses typically offered at OSU-Cascades that can apply in the Gen Business Option section.

ACTG 317\* - External Reporting I (BA 211, BA 213)  
 ACTG 318\* - External Reporting II (ACTG 317)  
 ACTG 319\* - External Reporting III (ACTG 318)  
 ACTG 321 - Cost Management (ACTG 317)  
 ACTG 378 - Accounting Information Management (BA 213, BA 275, BA 302)  
 ACTG 417 - Advanced Accounting (ACTG 319)  
 ACTG 424 - Intro to Taxation (ACTG 319)  
 ACTG 425 - Advanced Taxation (ACTG 424)  
 ACTG 427 - Assurance & Attestation Services (ACTG 319)  
 BA 447\* - Topics in International Business (BA 360, BA 347)  
 BA 487\* - Hospitality Financial Management (BA 360)  
 MGMT 364\* - Project Management (BA 352)  
 MGMT 453\* - Human Resources Management (BA 352)  
 MRKT 488\* - Personal Selling (BA 390)  
 MRKT 486\* - Customer Relationship Management  
 MRKT 492\* - Consumer Behavior (BA 390)  
 MRKT 493\* - Advertising Management (BA 390)

### International Business Option

Students may elect to add the International Business Option to their B.S. Business Administration degree. To participate, you must complete BA 352, BA 360 & BA 390 with a C- or better and have a COB GPA of 2.75 or better.

Students earn this option with a minimum of one quarter term of study abroad through an international exchange or study abroad program approved by the College of Business. Students must complete a minimum of 18 quarter credits in business or business-related course work. The successfully completed course work must articulate back to OSU as courses that extend the knowledge and skills attained within the business core (that is, they cannot be used as a direct substitute for a business core course). Within the Arthur Stonehill International Business Exchange program offered through the College of Business, all courses offered by the partner schools are taught in English.

Course Requirements in addition to all above:

BA 347. International Business (4)

BA 348. International Exchange Orientation (1)

BA 349. Impact of Culture on Business (1)

BA XXX. Minimum of 18 credits of business or business-related course work completed on an approved international exchange or study abroad program. Total=24

**Students must earn this option with one term of study abroad through an approved College of Business international exchange. Courses in these programs are taught in English.**

## Hospitality Management Option

Option Code: 491

### Required Courses

BA 487. Hospitality Financial Management (4)

BA 488. Advanced Hospitality Management (4)

MRKT 486. Customer Relationship Management (CRM) (4)

*Select **three** from the following for 12 credits:*

BA 460. Venture Management (4)

MGMT 364. Project Management (4)

MGMT 453. Human Resources Management (4)

MRKT 488. Personal Selling (4)

MRKT 498. Services Marketing (4) Total=24

## To prepare for your appointment, please do the following:

- Login to your MyDegrees profile from Student Online Services to:
  - see your degree progress in the Degree Checklist
  - review past notes or plans from advisors in the Checklist Notes
  - use the What-If feature if you are looking into adding/changing a major and/or minor
- Write down some of your questions in advance so that you're ready to effectively use your appointment time.
- Be sure to mention any or all of following to an advisor:
  - if you are in any activities, a work or family situation that is effecting your time as a student
  - if you are interested in an international exchange program
  - if you think you may need an override for a class

- if you are wondering what classes to take next term
- if you are curious about a long-term plan
- if you are not sure how to apply to Pro-School
- if you are struggling in a class

I am happy to help with many things, but it is your responsibility to come prepared.

## Request Early Access to Pro-School Courses

Pre-Business majors may request early access for Pro-School Core courses to take during the term they apply to Pro-School.

### Eligibility for Early Access:

- The following must be true for you to be eligible to request early access:
  - Meet all Pro-School application eligibility criteria
  - Have an AIB GPA that is equal to or greater than the Competitive AIB GPA for the major you are planning to apply for.

**If you are eligible now:** Meet with Maribeth Erlich and if appropriate, she will enter overrides for Early Access.

### If you are NOT eligible now but think you will be at the end of the current term:

- Complete the **Early Access to Pro-School Petition (EAP)** – you can find a link to the form on the business website or pick one up at Maribeth's office Tykeson Hall, room 106L.
- Then, register for any remaining Pre-Business courses and any Bac Core courses or minor courses in the meantime. You should also consider registering for elective credits if necessary to get a full schedule of classes.
- When term grades post, your request will be reviewed. You will receive an ONID e-mail informing you to check the notes at the bottom of your MyDegrees profile with the results.

## Degree Checklist/Graduation Tracking:

Use the Business Administration Checklist (separate document) to track your progress toward graduation. Students are responsible to know and complete all degree requirements for graduation. This document is to be used with the Bus Admin Advising Guide.

### University Requirements:

180 total Credits

60 upper division credits

45 out of last 75 credits must be OSU credits

### Bacc Core:

Students will use the Bacc Core approved list for OSU-Cascades to choose courses for the Bacc Core requirements. To find information about Bacc Core or for the approved list, visit the Academic Advising website at [osucascades.edu](http://osucascades.edu). Students who have completed an AAOT or ASOT will have completed the Skills and Perspectives section of Bacc Core.