



2026 OSU-Cascades Safety Advisory Committee Quarterly Meeting Minutes

Date of Meeting: February 25, 2026

Time of Meeting: 12:00 PM

Location: Remote - Teams

Committee/Member Attendance:

<input checked="" type="checkbox"/> Bruce Seal	<input checked="" type="checkbox"/> Jose Ramirez	<input checked="" type="checkbox"/> Dustin Gienger
<input checked="" type="checkbox"/> Scott Geddes	<input checked="" type="checkbox"/> Pat Ball	<input checked="" type="checkbox"/> Steve Pitman
<input type="checkbox"/> Wen Wick	<input checked="" type="checkbox"/> Shawn (Xiang) Zhang	<input type="checkbox"/> Erin Jobst
<input type="checkbox"/> Andrea Hykes	<input checked="" type="checkbox"/> David Redell	<input type="checkbox"/> Katie Wilson
<input checked="" type="checkbox"/> Andrew Frei	<input type="checkbox"/> Kathryn Lent	<input checked="" type="checkbox"/> Andi Shinderman
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Call to Order
 - Agenda
 - Introductions
 - Attendance noted (for meeting minutes)
- Prior Meeting Minutes Consideration and Approval
 - N/A
- New Business
 - Review/Discussion of OSU-C Safety Advisory Charter, Charge and Proposal drafts
 - Andi Shinderman acknowledged that she updated the documents to the best of her ability but was unclear if additional edits/changes needed to be made.
 - The group discussed need to review specific requirements and responsibilities of Advisory Committee with knowledgeable party (perhaps from main campus) to determine how many members and other requirements, and update the Charter, Charge and Proposal documents accordingly
 - Steve Pitman suggested contacting Dan Kermoyan to learn about Oregon OSHA related requirements
 - Bruce Seal indicated he would work with Andi Shinderman to review/update the documents before they are finalized
 - Identified/Nominated/Voted to Confirm Roles
 - OSU-C Safety Advisory Committee Chair (Andi Shinderman)
 - Bruce Seal nominated Andi Shinderman and Dustin Gienger seconded the motion
 - OSU-C Safety Advisory Committee Co-Chair (Bruce Seal)
 - Andi Shinderman nominated Bruce Seal and David Redell seconded the motion
 - Andi Shinderman and Bruce Seal agreed to sign the Chair Appointment Letters after the meeting
 - Pat Ball expressed concern about responsibility for the Biology Lab and inquired about liability ramifications and possible training opportunities to understand expectations, responsibilities and liabilities
 - Steve Pitman discussed that on OSU-C every department leader is responsible for the safety of their respective departments, and suggested those concerns might best be directed to the Office of General Counsel (OGC)
 - Jose Ramirez suggested possible additional training for Pat Ball and stated that every department needs to keep up with equipment maintenance to prevent safety-related issues
 - Reviewed 2026 Committee Incident Reporting Spreadsheet
 - Group discussed and determined that tool is likely not necessary, as main campus keeps record of all safety incidents and hosts monthly meetings
 - Confirmed Meeting Cadence for 2026:
 - Quarterly - Fourth Wednesday, every third month

- February 25, 2026 (today) – Virtual
- May 27, 2026 (next meeting) - Virtual
 - Noted that final meeting will be in-person to conduct safety tour/inspection
- The group discussed/recommended additional people from the campus community who should be included in the Safety Advisory Meetings:
 - Kirsten Weiss or Rodney Garrison (from Dining)
 - Kyle Fletcher (Art)
 - Jordan Zardinejad (DPT Director)
 - Andi Shinderman agreed to include them in the meeting series
- Closed Meeting