



2026 OSU-Cascades Safety Advisory Committee Quarterly Meeting Minutes

Date of Meeting: May 27, 2026
Time of Meeting: 12:00 PM
Location: Remote - Teams
Committee/Member Attendance:

<input checked="" type="checkbox"/> Bruce Seal	<input type="checkbox"/> Jose Ramirez	<input checked="" type="checkbox"/> Dustin Gienger
<input checked="" type="checkbox"/> Scott Geddes	<input type="checkbox"/> Pat Ball	<input type="checkbox"/> Jordan Zardinejad
<input type="checkbox"/> Wen Wick	<input checked="" type="checkbox"/> Shawn (Xiang) Zhang	<input type="checkbox"/> Kirsten Weiss
<input type="checkbox"/> Andrea Hykes	<input checked="" type="checkbox"/> David Redell	<input type="checkbox"/> Katie Wilson
<input type="checkbox"/> Andrew Frei	<input type="checkbox"/> Kathryn Lent	<input checked="" type="checkbox"/> Andi Shinderman
<input type="checkbox"/> Rodney Garrison	<input checked="" type="checkbox"/> Jenette Kaye Paul	<input checked="" type="checkbox"/> Brett Zimmerman
<input checked="" type="checkbox"/> Debra De Loach	<input type="checkbox"/>	<input type="checkbox"/>

- Call to Order
 - Took Attendance
- Recent/Ongoing Business
 - A. Shinderman advised the group that B. Zimmerman, Occupational Safety Officer from main campus, provided useful guidance and resources to help us stand up the Safety Advisory Committee (SAC). B. Zimmerman will speak later in this meeting to inform us what we can expect during an OSHA inspection
 - A. Shinderman requested status on the concerns Pat Ball raised last meeting (about liability and training concerns) to confirm that D. Gienger was able to get the resources and support he needed.
 - D. Gienger advised that he spoke to him and sent him resources.
 - A. Shinderman indicated that P. Ball notified her that he would not be able to attend this meeting, but she sent him an email asking if those concerns were assuaged and if he responds that he still has pending concerns or needs for support, we can address it and/or discuss it in the next meeting.
 - A. Shinderman provided a status update on efforts to resurrect the OSU-Cascades Safety Advisory Committee
 - First meeting (since hiatus) was in February 2026
 - B. Seal and A. Shinderman named Co-Chairs
 - A. Shinderman set up Box (shared) folder as an interim measure, and has shared it with most of the people in this meeting, but is waiting to share it with the larger group because she is working with IT to update the OSU-Cascades Safety Advisory Committee website, where the following would be housed and available to all:
 - Meeting Minutes
 - Agendas
 - Charter and SAC-related docs
 - A. Shinderman advised that she has gained access to the Safety.Committee@OSUCascades.edu and is monitoring it.
 - A. Shinderman advised B. Zimmerman reviewed our draft SAC documents and suggested that since we are an advisory committee attached to main campus,

the only document we really need is the Charter (not the Charge, proposal or Charge Letters which we had drafted). A. Shinderman advised that she made the minor edits B. Zimmerman suggested and it is ready for review by the SAC. A. Shinderman presented the Charter on screen for review and the group agreed that it was ready to be finalized.

- A. Shinderman motioned that the SAC adopt the Charter as finalized
 - B. Seal and D. Redell seconded the motion.
 - A. Shinderman indicated that she would email the SAC with the updated letter, so members could sign and return them and they would be housed on Box until the website is finished.
 - A. Shinderman provided a status update about the OSU-Cascades SAC Website
 - In communication with someone called Erin Martin who is able to help set up the website under EHS' website, but would need to connect me with a different IT person if we want to keep it under and OSU Cascades website.
 - Original idea was to have it attached as a subpage of EHS, but the committee can decide between these two options:
 - <https://osucascades.edu/leadership/governance/safety-committees>
 - <https://ehs.oregonstate.edu/resources/safety-committees>
 - J. Paul recommended it remain under <https://osucascades.edu/leadership/governance/safety-committees> and that the EHS website can add a button on that site that leads the user back to the OSU-Cascades site.
 - S. Shinderman agreed and said she would work with IT to make that happen.
 - S. Shinderman advised that the website will also be linked to UHSC page (<https://ehs.oregonstate.edu/UHSC>) and contain the following:
 - OSU-C SAC Charter
 - List of SAC Members, with contact information
 - SAC Email address (Safety.Committee@OSUCascades.edu)
 - SAC Meeting Minutes
 - SAC Agendas
 - A Link to EHS website (<https://ehs.oregonstate.edu/> for access to report safety concerns, accidents or near misses, and access to the training, compliance, resources and other information housed there
 - A. Shinderman informed the SAC members that B. Zimmerman suggested creating a Cascades SAC on SciShield and opened it for discussion
 - J. Paul advised against it because of the extra cost associated
 - B. Zimmerman said he would look into it further
 - A. Shinderman opened the floor to SAC members for any other Recent/Ongoing Business – there was none.
- New Business
 - B. Zimmerman delivered information to the SAC members about what to expect from OSHA inspections
 - J. Paul discussed a report of concern:
 - Tykeson 209 has signs posted on the door that no food or drinks are allowed inside but a complaint indicated that there have been catered events inside.

- J. Paul said even if there are signs, it is our responsibility to enforce them – meaning, even water bottles could be problematic
 - D. Gienger will remove the signs
 - S. Geddes will talk to Chris, the person who schedules classrooms for such events, to require that all such events are hosted in non-lab spaces in the future.
 - J. Paul discussed an issue that any instructor or TA who conducts field research or field work should have training (like first aid or wilderness first aid). She discuss the need to identify which instructors are doing field work so she could connect with them about completing training.
 - S. Geddes recommended J. Paul send a survey to send out to staff and J. Paul agreed to put one together
 - J. Paul discussed the need for a safety shower in Ray 308, based on the new uses that will be occurring in the space – concentrated acid work, acid baths, etc.
 - D. Redell agreed to install one
 - A. Shinderman asked if there were any other safety and health issues for discussion, including tools, equipment, work environment, and work practice hazards
 - There were none
 - A. Shinderman advised that she would be leaving OSU-Cascades employment at the end of the summer, but would be here for the next meeting and would train her replacement, including on the OSU-C SAC responsibilities, so that person could take her place before she exits.
 - A. Shinderman opened the floor to the SAC members for anything else
 - There were none
- A. Shinderman reminded the group that the next meeting is virtual, on August 26, 2026, and the following meeting (the last meeting of the year) would be the in-person meeting during which the SAC members would conduct an in-person tour/inspection. A. Shinderman noted that the meeting is currently set for November 25, 2026 and proposed the group agree to an alternate date, given its proximity to the Thanksgiving holiday. The group agreed to have it on November 18, 2026.
 - Next meetings:
 - August 26, 2026 (virtual)
 - November 18, 2026 (in-person)
- A. Shinderman opened floor for additional comments/questions
 - There were none
- Reviewed Action Items
- Closed Meeting