**SFC Meeting 10/4/2018 1:30pm**

Cole (Meeting minutes. Non-Voting member)

Taylor

Walead

Jen

Kristen (Advisor)

**1:30 pm –** Approve past weeks’ meeting minutes.

Vote to approve meeting minutes from 9/20/2018. Motion passes 3-0-0. Vote to approve meeting minutes from 9/27/2018. Motion passes 3-0-0.

**1:35 pm –** JP Avery Professional Development request from last week.

$250 registration. Vote to approve JP Avery $250 out of PD Funds. Motion passes 3-0-0.

**1:36 pm** – Jenna Goldsmith came last week to ask for funds for campus research symposium. Did not have a budget on hand. Will not vote this week.

**1:37 pm –** New SFC Forecast budget for clubs.

2018-2019. The term, Category, Description, Amount, and Notes. Provides Information and Tips for club executives.

 Address policy on purchasing certain materials for clubs. SFC must pre-approve funding for materials (uniforms/apparel) and advertising that clubs wish to purchase.

Current club budget that the clubs will keep for 2018-2019. Amount, Date, Term, Description, Type of Purchase, Payment Type, and Notes. Contains Starting balance, current balance, and the amount that has been expended, and additional funds that have been received.

**1:53 pm –** SFC Master Budget 2018-2019. Monthly reports from organizations/departments.

Provides Professional Development budget reports. The term, Student, Description, Amount funded, Amount expended, Code, and Difference.

**1:57 pm** – New hires

Finalizing paper work with the business office to get new hires on to the SFC board.

**2:01 pm** – Club Code of conduct

Lists conduct code (respectful, ethical, responsible,), lists SFC warnings/review/consequences, and provides signatory area for club executives along with the date of signature.

2:07 pm – required meetings.

Treasurer meeting, event planning meeting, President resource meeting. All meetings are kept at maximum 30 min. At least 2 exec members attend.

Inclusion workshops/training

**2:11 pm** – Club leadership training

Early November, appears to be the best time range.

Would like to have programming board help plan club training.

Have clubs present service projects

Make sure that club members are engaged in the process

**2:30 pm –** Constitution Changes

Will not vote this week. Will vote next week.

Will raise all SFC positions to 6 hours per week. Walead will have his position be 8 hours.

3 hours in the office for SFC members.

5 hours in the office for Walead.

Professional Development coordinator clause.

Secretary approve meeting minutes.

Membership requirements. Will change clause for how many years a member can be selected to the same position.

The clause on serving entire year. Change with approval

Change $10 an hour clause. It is now $12

Attend 10 1 hour meetings per term clause. Is now 1 ½ hour

Take out clause stating percentage amount for the unallocated budget that SFC must maintain. (maintaining the balance of 15% of the annual budget or $10,000, whichever is greater). Change to 4% of the annual budget. No contingency fund.

**2:42 pm** – Schedule Change

9:00 am-10:45 am every Thursday.

**2:57 pm** - Vote to end meeting. Motion passes 3-0-0