



**INTERN / SPONSOR AGREEMENT**

*Send or bring the original of this form to the Natural Resources Internship Coordinator by the first week of the term. Signed copies of this form will be sent to you and to your project manager.*

**General Information**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Academic Major: \_\_\_\_\_ Class Standing (*circle one*): Fr Soph Jr Sr

Title of the internship project: \_\_\_\_\_

Internship Organization: _____	
Address _____	Internship Supervisor _____
Street _____	Title _____
City, State, Zip _____	Email address _____
Telephone: (    ) _____	Telephone: (    ) _____

**Work Schedule (Hours/Days):**

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Weekends \_\_\_\_\_

This agreement is for:    Fall    Winter    Spring    Summer    20\_\_\_\_

Inclusive dates of employment (if known): \_\_\_\_\_

Credits to be awarded for internship:    NR 410 \_\_\_\_\_

Faculty Advisor for NR 410: \_\_\_\_\_ Term/Year Registered: \_\_\_\_\_

## **INTERN JOB DESCRIPTION**

Provide a thorough description of the intern's role and responsibilities, as you know them to be at this point. Include learning objectives that will be achieved and list the duties, projects, and activities that will lead to these achievements. Also briefly describe the format of the intern's final written report.

## **RESPONSIBILITIES OF THE INTERNSHIP ORGANIZATION**

Provide a thorough description of the sponsoring organization's responsibilities, as you know them to be at this point. Include oversight and mentoring provided by the organization, and any stipends or other resources that will be provided for the intern.

## INTERN/SPONSOR AGREEMENT

**INTERN:**

As an intern, I agree to fulfill ALL requirements of my internship, with the understanding that these may be revised by mutual agreement.

\_\_\_\_\_  
Signature of Intern

\_\_\_\_\_  
Date

**SPONSOR:**

As a sponsor of this intern, I approve his/her objectives and work activities, with the understanding that these may be revised by mutual agreement. I also agree to submit the *Final Evaluation* documents detailing the Intern's development and achievements, as specified in the *Internship/Sponsor Requirements* handout.

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date

**INTERNSHIP COORDINATOR:**

As the Natural Resources Internship Coordinator, I approve this internship and agree to serve as the academic instructor for NR 410.

\_\_\_\_\_  
Signature of Natural Resources Internship Coordinator

\_\_\_\_\_  
Date