

FY19 Budget Template-WU Planner Instructions

Header Section

Select appointment type for each faculty

Expected WUs will auto-populate

Enter # of buy-out/release WUs (if any)

Type faculty names here ("TBH/Subject" for proposed new faculty)

Assigned and remaining WUs will calculate based on selections below

Academic Year		Currency/							
AY2018_19		Student-related						Buy-out/	
Faculty Name	Appointment Type	WUs	Scholarship	Service WUs	Release WUs	Assigned WUs	WUs remaining		
Part Time	Part Time					0			
Faculty 1	Appointment Type	0	0	0		0	0		
Faculty 2	Appointment Type	0	0	0		0	0		
Faculty 3	Appointment Type	0	0	0		0	0		
Faculty 4	Appointment Type	0	0	0		0	0		
Faculty 5	Appointment Type	0	0	0		0	0		
Faculty 6	Appointment Type	0	0	0		0	0		
Faculty 7	Appointment Type	0	0	0		0	0		
Faculty 8	Appointment Type	0	0	0		0	0		
Faculty 9	Appointment Type	0	0	0		0	0		

Course ID	Credits	Multiplier	Work Units	Summer	Fall	Winter	Spring
			0.0				
			0.0				

Course Planning Section

WUs will calculate

Type AY and Summer courses here

Type course credits and multiplier here

Please do not insert or delete lines.

To assign WUs to faculty, select a name from the drop down menu (populated with the names typed above) in the term(s) each course will be offered. Use **Part Time** for all part time/ adjunct assignments.

Faculty Name	Appointment Type	Student-related WUs	Scholarship WUs	Service WUs	Buy-out/ Release WUs	Assigned WUs	WUs remaining
Part Time	Part Time					0	
Faculty 1	Appointment Type	0	0	0		0	0
Faculty 2	Appointment Type					0	0
Faculty 3	Appointment Type					0	0
Faculty 4	Appointment Type					0	0
Faculty 5	Appointment Type					0	0
Faculty 6	Appointment Type					0	0
Faculty 7	Appointment Type					0	0
Faculty 8	Appointment Type	0	0	0		0	0
Faculty 9	Appointment Type	0	0	0		0	0

Course ID	Credits	Multiplier	Work Units	Summer	Fall	Winter	Spring
			0.0				
			0.0				
			0.0				
			0.0				
			0.0				
			0.0				
			0.0				
			0.0				

Additional Notes

- 2 WUs for Multiple Course Prep will automatically be added to the Assigned WUs if 5 or more unique courses are selected for 9-month faculty (6 or more for 12-month faculty)
- You may copy and paste Faculty Name, Appointment Type, and Course entries into other academic years
- Contact Terri Libert (2-3149, terri.libert@osucascades.edu) for any assistance you may need