

# EMERGENCY



## *Fire*

- EVACUATE and notify occupants as you leave
- CALL 9-1-1
- ACTIVATE the fire alarm
- Don't use elevators
- Close doors to contain fire as you leave
- Feel doors - Don't open hot doors
- Only attempt to extinguish a fire if trained



## *Evacuation*

- OBEY alarms immediately
- Follow your department's evacuation plan
- Assist persons with disabilities
- Move well away from the building
- Never re-enter a building after evacuating unless cleared by emergency personnel



## *Medical*

- CALL 9-1-1
- Keep victim still and comfortable
- Render first aid if trained
- Send someone to meet the ambulance
- If the injured person is an employee, report the injury to the department head or supervisor
- To call Poison Control: 1-800-222-1222



## *Hazardous Material*

- EVACUATE if there is a health risk
- CONTAIN spill if trained and safe to do so
- CONTACT Public Safety (541-322-3110) for emergency response
- Notify others and close doors as you leave
- Notify incident responders if you have details about the hazardous substance

## *Fire, Medical, Police call*

# 9-1-1

## *All other emergencies call*

## *OSU-Cascades Public Safety 541-322-3110*



## *Suspicious Activity*

- DO NOT physically confront suspicious person or handle a suspicious package
- DO NOT let anyone into locked buildings/offices
- If a bomb threat, COMPLETE the Bomb Threat Checklist
- CONTACT Public Safety (541-322-3110)
- Report any suspicious activity or description



## *Earthquake*

- DROP, COVER, and HOLD ON until the shaking stops
- EVACUATE immediately
- Assist persons with disabilities
- Move well away from the building
- Never re-enter a building after evacuating unless cleared by emergency personnel



## *Shelter*

- SEEK a safe location without hazards
- SEEK interior room, if possible
- CLOSE windows and doors
- If in a LOCK DOWN situation:
  - cover windows
  - lock room door
  - seek cover behind solid objects



## *Active Threat*

- RUN – if a safe path is available
- HIDE – find a place the attacker is less likely to find you
- FIGHT – only as a last resort and when your life is in danger
- SHELTER if you receive the alert but are not in the vicinity of the threat